



# ASIAN COLLEGE OF TEACHERS

## MISSION

Asian College of Teachers (ACT), a modern and innovative teacher education institution in Asia is committed to excellence in providing highest quality learning and a great platform for potential global educators, education managers and educational entrepreneurs refining our focus on designing tailor-made courses which will lead them towards a successful teaching/training and management career while making ACT a leading brand by the year 2025.

## VISION

At Asian College of Teachers (ACT), we believe in making our courses available to teaching professionals across the globe and provide them with outstanding learning and employment related courses in the field of pre-primary education, TEFL, special education, education management and L & D which will lead them towards a successful teaching/training career and aid them in making a strong impact on individual lives and society.

**CALL: 1800-212-6400**

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## COURSE DURATION: 4 MONTHS

### COURSE OVERVIEW

Certificate in Pre and Primary Teacher Training is a concise course intended primarily at aspiring and working teachers interested to acquire a formal certification as well as knowledge in pre and primary teaching. In order to achieve success in classrooms, today's pre and primary teachers need to be professionally trained who can inspire and engage students aged 2-12 years in a positive learning environment which can provide a holistic development of the young children.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

Phase 1 : Principles and Approaches of Early Childhood Education

Phase 2 : Characteristics of Young Learners

Phase 3 : Lesson Planning & Instructional Strategies

Phase 4 : Classroom Management

# CERTIFICATE IN PRE AND PRIMARY TEACHER TRAINING



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## COURSE DURATION: 8 MONTHS

### COURSE OVERVIEW

Diploma in Pre and Primary Teacher Training course is designed for both aspiring and working teachers providing them with pedagogical foundations and latest techniques suitable for 21st century learners aged 2 – 12 years. Trainees can also take the prestigious Cambridge TKT Exam, ACT being the authorised centre for the conducting the Cambridge TKT all over India.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

**Phase 1 :** Principles and Approaches of Early Childhood Education

**Phase 2 :** Characteristics of Young Learners

**Phase 3 :** Lesson Planning & Instructional Strategies

**Phase 4 :** Classroom Management

**Phase 5 :** Educational Psychology

**Phase 6 :** Resource Management

**Phase 7 :** Evaluation

**Phase 8 :** Language Learning & Language Acquisition

# DIPLoma IN PRE AND PRIMARY TEACHER TRAINING



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**COURSE DURATION: 15 MONTHS**

### **COURSE OVERVIEW**

Asian College of Teachers offers Post Graduate Diploma in Pre and Primary Teacher Training, a comprehensive course designed for both aspiring and working pre and primary teachers who want to gain a deeper understanding of the children's learning needs and master the ability to stretch their skills while meeting the challenges of the modern classrooms.

### **COURSE CERTIFICATION**

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### **COURSE CURRICULUM**

- Phase 1 : Principles and Approaches of Early Childhood Education
- Phase 2 : Characteristics of Young Learners
- Phase 3 : Lesson Planning & Instructional Strategies
- Phase 4 : Classroom Management
- Phase 5 : Educational Psychology
- Phase 6 : Resources Management
- Phase 7 : Evaluation
- Phase 8 : Language Learning & Language Acquisition
- Phase 9 : What is Grammar?
- Phase 10 : Word Classes
- Phase 11 : Auxiliary Verbs and Modal Verbs

# **POST GRADUATE DIPLOMA IN PRE AND PRIMARY TEACHER TRAINING**

- Phase 12 : Contextualization of Grammar
- Phase 13 : What is Phonology?
- Phase 14 : Organs of Speech
- Phase 15 : Phonetic Transcription, Stress and Intonation
- Phase 16 : Weak and Strong Forms
- Phase 17 : Lesson Plan ( Art and Craft )
- Phase 18 : Lesson plan ( EVS )
- Phase 19 : Lesson plan ( Language )
- Phase 20 : Lesson plan ( Numbers )
- Phase 21 : Teaching Writing
- Phase 22 : Project method
- Phase 23 : Curriculum from Pre-School Admin
- Phase 24 : Connecting to Technology
- Phase 25 : Presentation Stations in Class
- Phase 26 : Surfing the Internet
- Phase 27 : Keyboarding and Word processing –Integrated !
- Phase 28 : Integrating Reading Technology and Blogging

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## COURSE DURATION: 4 MONTHS

### COURSE OVERVIEW

Asian College of Teachers' Certificate in Montessori Teacher Training is a brief course designed to acquaint the aspiring Montessori teachers with the Montessori system of teaching which is radically different from other systems as it allows unrestricted liberty to children in a prepared environment. The certificate course imparts training on the Montessori approach along with ways to develop observation and analytical skills in future Montessori educators.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

Phase 1 : Dr Maria Montessori- her Philosophy and Methodology,

Phase 2 : Exercises of Practical Life

Phase 3 : Sensorial

Phase 4 : Language and Story Telling

# CERTIFICATE IN MONTESSORI TEACHER TRAINING



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## COURSE DURATION: 8 MONTHS

### COURSE OVERVIEW

Asian College of Teachers' Diploma in Montessori Teacher Training deals with the principles and methodologies of Montessori teaching and education with complete focus on the ways of teaching as a Montessori teacher plays many roles as she directs, assists and guides her students to develop their own capabilities.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

- Phase 1 : Dr Maria Montessori- her philosophy and methodology
- Phase 2 : Exercises of Practical Life
- Phase 3 : Sensorial
- Phase 4 : Language and Story Telling
- Phase 5 : Principles of Education
- Phase 6 : Child psychology - Theories and Practice
- Phase 7 : Mathematics in Montessori System
- Phase 8 : Music, Movement and Art

# DIPLOMA IN MONTESSORI TEACHER TRAINING



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## COURSE DURATION: 15 MONTHS

### COURSE OVERVIEW

Asian College of Teachers' Post Graduate Diploma in Montessori Teachers Training is a comprehensive course on Montessori Method of education developed by world renowned Italian physician and educator Dr Maria Montessori is a child-centred educational approach which is focused on giving support to the natural developmental needs of the children. The candidates taking P G Diploma in Montessori Teachers Training course will gain a deep understanding of Montessori principles and practice and can expect rewarding career opportunities in the field of Montessori education.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

- Phase 1 : Dr Maria Montessori- her Philosophy and Methodology
- Phase 2 : Exercises of Practical Life
- Phase 3 : Sensorial
- Phase 4 : Language and Story Telling
- Phase 5 : Principles of Education
- Phase 6 : Child Psychology - Theories and Practice
- Phase 7 : Mathematics in Montessori System
- Phase 8 : Music, Movement and Art
- Phase 9 : Yoga and Nutrition
- Phase 10 : Computers in Montessori Classroom

# POST GRADUATE DIPLOMA IN MONTESSORI TEACHER TRAINING

Phase 11 : Choosing the Correct Material for Early Childhood Education

Phase 12 : Using Flashcards to Teach Language

Phase 13 : Fine Motor Skills for the Age Group - 2 - 4 years

Phase 14 : Songs , Rhymes and Games

Phase 15 : Role Play

Phase 16 : Using Technology

Phase 17 : Activities Related to Science subjects

Phase 18 : Projects

Phase 19 : Arty Ideas

Phase 20 : Language Activities

Phase 21 : Worksheets

Phase 22 : Tips to settle the Young Learners using appropriate materials



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**COURSE DURATION: 4 MONTHS**

### **COURSE OVERVIEW**

Asian College of Teachers' Certificate in Nursery Teacher Training emphasizes the holistic approaches and methods to teaching young children aged below 5 years which involve children's physical, emotional and social developments while stressing on the cognitive part of learning as well. The certificate course not only acquaints the future nursery teachers with the methodologies of teaching but are made aware of the support they can provide children for their active learning which will ultimately strengthen their emerging abilities.

### **COURSE CERTIFICATION**

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### **COURSE CURRICULUM**

Phase 1 : Introduction to Teaching Young Learners

Phase 2 : Importance of play

Phase 3 : Instructional Strategies

Phase 4 : Classroom Management

# **CERTIFICATE IN NURSERY TEACHER TRAINING**



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**COURSE DURATION: 8 MONTHS**

### **COURSE OVERVIEW**

Asian College of Teachers' Diploma in Nursery Teacher Training is a well-designed course which deals with the diversity of approaches and methods that create a secure environment of warmth and care within which the young children can develop varied skills pertaining to their individual growth. The course helps the nursery teachers to learn the methods of planned teaching through play and experiments.

### **COURSE CERTIFICATION**

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### **COURSE CURRICULUM**

- Phase 1 : Introduction to Teaching Young Learners
- Phase 2 : Importance of play
- Phase 3 : Instructional Strategies
- Phase 4 : Classroom Management
- Phase 5: Language Learning
- Phase 6 : Educational Psychology
- Phase 7 : Characteristics Of Young Learners
- Phase 8 : Physical, Cognitive, Social and Emotional Development
- Phase 9 : Curriculum
- Phase 10: Assessment and Evaluation

# **DIPLOMA IN NURSERY TEACHER TRAINING**



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**COURSE DURATION: 15 MONTHS**

### **COURSE OVERVIEW**

Asian College of Teachers' Post Graduate Diploma in Nursery Teacher Training is an extensive course which prepares prospective nursery teachers as competent teaching professionals who are trained effectively in nursery teaching methodologies so that they are adept at creating a positive learning environment and develop skills that address the learning and developmental needs of young children. Both nursery teaching and learning have witnessed rapid developments and this had led to the development of new strategies which can be mastered through advanced course like Post Graduate Diploma in Nursery Teacher Training.

### **COURSE CERTIFICATION**

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### **COURSE CURRICULUM**

Phase 1 : Introduction to Teaching Young Learners  
 Phase 2 : Importance of play  
 Phase 3 : Instructional Strategies  
 Phase 4 : Classroom Management  
 Phase 5 : Language Learning  
 Phase 6 : Educational Psychology  
 Phase 7 : Characteristics Of Young Learners  
 Phase 8 : Physical, Cognitive, Social and Emotional Development  
 Phase 9 : Curriculum  
 Phase 10 : Assessment and Evaluation

# **POST GRADUATE DIPLOMA IN NURSERY TEACHER TRAINING**



Phase 11 : Resource Management & Material Development  
 Phase 12 : Teaching Aids  
 Phase 13: Bloom's Taxonomy and Multiple Intelligences  
 Phase 14: Different Teaching Methods  
 Phase 15: Strategies for Different Instruction  
 Phase 16: Lesson Plan (Arts & Crafts)  
 Phase 17: Child Health and Nutrition  
 Phase 18: Self Awareness  
 Phase 19: Basic Computers  
 Phase 20: Nursery School Organization

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## **COURSE DURATION: 4 MONTHS**

### **COURSE OVERVIEW**

The course has been designed to acquaint the aspiring early childhood educators with the effective teaching methods using a student-centred approach. Today's classrooms are encouraging more movements and stimulating discussions and early childhood teachers are expected to understand the individual needs of the learners. They need to be adept at techniques to push the all-round development of the children aged 0-5 years which will ultimately lay a sound foundation for life.

### **COURSE CERTIFICATION**

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### **COURSE CURRICULUM**

Phase 1 : Introduction

Phase 2 : Educational Psychology

Phase 3 : Stages of Development

Phase 4 : Importance of Play

# **CERTIFICATE IN EARLY YEARS CARE AND EDUCATION**



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## COURSE DURATION: 8 MONTHS

### COURSE OVERVIEW

Asian College of Teachers' Diploma in Early Childhood Care and Education Teachers Training is a comprehensive course designed for both new and existing early childhood educators integrating the approaches and methodologies of early childhood education. The course takes stock of the emerging knowledge related to early childhood learning in an attempt to provide the trainees with all the essential skills that will enable early childhood teachers to successfully work with children and understand the children's individual preferences.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

- Phase 1: Introduction
- Phase 2 : Educational Psychology
- Phase 3 : Stages of Development
- Phase 4 : Importance of Play
- Phase 5 : Factors Affecting Early Childhood
- Phase 6 : Principles and Approaches of Early Childhood Education
- Phase 7 : First Aid
- Phase 8 : Helping Early Childhood Learners Settle Down in School

# DIPLOMA IN EARLY YEARS CARE AND EDUCATION



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## COURSE DURATION: 15 MONTHS

### COURSE OVERVIEW

Asian College of Teachers' Post Graduate Diploma in Early Years Care and Education Teachers Training is an advanced course designed for both new and working early childhood educators who can gain a deeper understanding of teaching young learners aged 0-5 years. The course provides the teachers with a broad range of knowledge coupled with teaching skills to motivate children and generate interest in learning in their formative years. The course lends expertise to the early childhood teachers in all areas of teaching which will enable them to teach and care for young learners as well as help them to expand their thinking about the children's learning which can lead to improvisation of new activities.

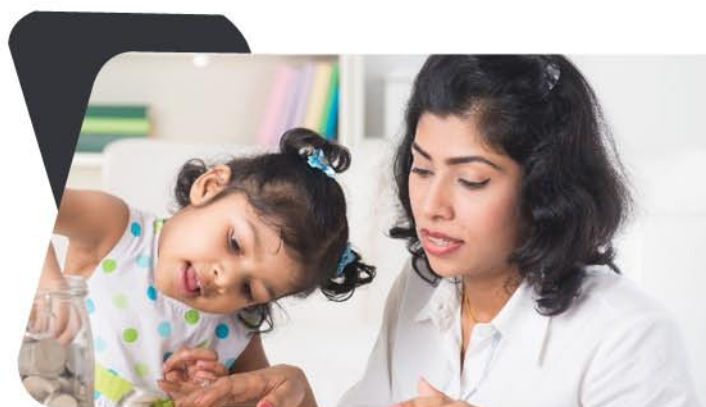
### COURSE CERTIFICATION

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### COURSE CURRICULUM

- Phase 1: Introduction
- Phase 2: Educational Psychology
- Phase 3: Stages of Development
- Phase 4: Importance of Play
- Phase 5: Factors Affecting Early Childhood
- Phase 6: Principles and Approaches of Early Childhood Education
- Phase 7: First Aid
- Phase 8: Helping Early Childhood Learners Settle Down in School

# POST GRADUATE DIPLOMA IN EARLY YEARS CARE AND EDUCATION



- Phase 9 : Sensorial
- Phase 10 : Mathematics and Numbers in Montessori
- Phase 11 : Role of parents in Schooling
- Phase 12 : Curriculum – Infant and Toddler, Preschooler
- Phase 13 : Food
- Phase 14 : Sleep
- Phase 15 : Physical Comfort
- Phase 16 : Toilet Training
- Phase 17 : Hand washing: Importance and Techniques
- Phase 18 : Infrastructure and Initial Processing
- Phase 19 : Finances and Budgeting
- Phase 20 : The Educator
- Phase 21 : Assessment and Evaluation
- Phase 22 : Strategies for Differentiated Instructions

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## COURSE OVERVIEW

International Teaching Diploma (ITD) is a well-researched teacher training diploma program tailor-made by Asian College of Teachers (ACT) for all teaching aspirants looking for an international teacher training course which will enable them to get employed in Primary, Montessori and Nursery schools across the globe. The course focuses on instilling the latest teaching skills and knowledge in the aspirants that are learner-centric and are accepted in today's global classrooms. Moreover, the aspirants can choose online, live online or in-class mode of learning, can opt for either full time or part-time batches and can be availed by both new and on-job teachers.

## COURSE CERTIFICATION

On successful completion of the course, a globally recognized certificate will be awarded from Asian College of Teachers. Students completing the ITD program accredited by World Certification Institute (WCI) can also opt for an additional Cambridge TKT exam and earn a prestigious certification to gain an edge in the teaching field.

## COURSE CURRICULUM

### Principles of Teaching:

- Principles of Education
- Educational Psychology and Theories of Learning
- Different Teaching Methods/Approaches for YL & AL
- Teacher as facilitator- monitoring & motivation

# INTERNATIONAL TEACHING DIPLOMA (ITD)

### Teaching Strategies

- Lesson planning and instructional strategies
- Assessment and evaluation in differentiated learning
- Inclusive classroom management with emphasis on special education needs
- Resource and material Development
- Language learning VS acquisition

### Early Childhood Care and Education

- Introduction to ECCE
- Stages of development
- Factors affecting early childhood
- Helping early childhood learners settle down in school

### Montessori Teaching

- Maria Montessori – philosophy, methodology, psychology
- EPL & Sensorial
- Language and Maths in Montessori school
- Art and craft for young learners

## COURSE CURRICULUM CONTINUED

# INTERNATIONAL TEACHING DIPLOMA (ITD)

### Teaching in Nursery Schools

- Introduction to teaching young learners
- Importance of play and play way approach
- Child, health & nutrition
- Self-awareness

### Primary & Secondary Teaching

- Project method
- Discovery learning
- Grammar & phonology
- Integrating technology in the classroom

### Special Education Needs – SEN

- Identifying various types of learning challenges
- Identifying and supporting learners with special needs
- Managing behaviour of special need children  
ADHD, Autism, Down Syndrome, Cerebral Palsy

### Primary STEM

- Air, Water & Weather
- Food and Health
- Germination in Plants
- Leaves
- Light
- Living and Non-living Things

- Soil and Rock
- Sound
- States of Matter
- Activities for Pre-primary students

**\*\*Microteaching at the end of the course**





## COURSE DURATION: 12 MONTHS

### COURSE OVERVIEW

Post Graduate Diploma in Education and Teaching (PGET) is an extensive course that has been designed to meet the changing needs of the senior educators and teaching professionals in schools, colleges and other educational institutions. If you are looking for a course to build up on your knowledge and skills in teaching, gain competitive edge over your peers or to learn the most contemporary yet effective techniques to teach students at the secondary or higher education level, then this course will suit you best. The online course provides an exciting opportunity for the students to gain professional knowledge in education and teaching, supported by expert tutors and trainers with vast practical and academic experiences.

### COURSE CERTIFICATION

On successful completion of the course, a globally recognized certificate will be awarded from Asian College of Teachers.

### COURSE CURRICULUM

Phase 1: Principles of Education

Phase 2: Teaching Strategies

Phase 3: Innovation in Teaching

Phase 4: Behavioural Management

Phase 5: Digital Literacy: 21st century classroom

Phase 6: Advanced Pedagogy and Project Method

Phase 7: Andragogy – Facilitation learning for adults

# POST GRADUATE DIPLOMA IN EDUCATION AND TEACHING (PGET)



Phase 8: Curriculum Issues in Administration

Phase 9: Educational Supervision

Phase 10: Identifying and supporting learners with special needs (LD, ADHD, Autism)

Phase 11: Assessments and Evaluation

Phase 12: Evaluation of Teaching and Learning

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## COURSE DURATION: 12 MONTHS

### COURSE OVERVIEW

Asian College of Teachers' Diploma in Primary Education opens many avenues to numerous job opportunities as the course aims to provide the future teachers with a strong foundation of the principles of primary education along with knowledge of principles of education, educational administration and supervision offering a variety of routes into a teaching and education related career. Aspiring as well as experienced teachers who desire to gain relevant competencies in pre-primary teaching arena or upgrade their teaching skills to excel in their chosen area are encouraged to take the course.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

#### Semester – 1

Educational Psychology  
Principles of Education  
Instructional Strategies

# DIPLOMA IN PRIMARY EDUCATION



#### Curriculum

Assessment and Evaluation  
Language Development  
Foundation of Numeracy and Literacy Strategy  
Care and Nutrition

#### Semester – 2

Classroom Management  
Components of Educational Administration  
Human relations in Educational Administration  
Educational Supervision  
Decision Making in Educational Administration  
Curriculum issues in Administration  
Technological, Pedagogical Content Knowledge

#### Semester – 3

Research

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## COURSE DURATION: 12 MONTHS

### COURSE OVERVIEW

The one-year International Diploma in Education, Teaching & Learning has been developed to equip teachers with the educational theory and practice to have a better understanding of the learning needs of the 21st century students while being responsive to their unique demands. It aims at aspiring as well as working teachers planning to step into the world of teaching preschool children, primary school students or secondary school students in India or abroad.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognised certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

#### Core Components

##### Semester 1: Principles of Teaching

- ✓ Principles of Education
- ✓ Educational Psychology and Theories of Learning
- ✓ Different Teaching Methods/Approaches for YL & AL
- ✓ Teacher as facilitator- monitoring & motivation

##### Semester 2: Teaching Strategies

- ✓ Lesson planning and instructional strategies
- ✓ Assessment and evaluation in differentiated learning
- ✓ Inclusive Classroom management with emphasis on special education needs
- ✓ Resource and material Development
- ✓ Language learning VS acquisition

## 1-YEAR INTERNATIONAL DIPLOMA IN EDUCATION, TEACHING & LEARNING

For Semesters 3 & 4 trainees can choose any 2 specialized subjects

#### ECE (Early Childhood)

- ✓ Introduction to ECC
- ✓ Stages of development
- ✓ Factors affecting early childhood
- ✓ Helping early childhood learners settle down in school

#### MTT (Montessori)

- ✓ Maria Montessori – philosophy, methodology, psychology
- ✓ EPL & Sensorial
- ✓ Language and Maths in Montessori school
- ✓ Art and craft for young learners

#### NTT (Nursery)

- ✓ Introduction to teaching young learners
- ✓ Importance of play and play way approach
- ✓ Child, health & nutrition
- ✓ Self-awareness

#### PSTT (Primary & Secondary)

- ✓ Language learning VS acquisition
- ✓ Project method
- ✓ Grammar & phonology
- ✓ Integrating technology in the classroom

#### SEN (Special Educational Needs)

- ✓ Identifying various types of learning challenges
- ✓ Identifying and supporting learners with special needs
- ✓ Managing behaviour of special need children
- ✓ ADHD, Autism, Down Syndrome, Cerebral Palsy

*\*You can either opt for Teaching Practice or Alternative Assignment at the end of your course.*

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## COURSE OVERVIEW

Asian College of Teachers, one of the leading teacher education institutions, has designed a range of TEFL courses which make the aspiring TEFLers competent in English teaching methodologies and classroom techniques providing them with a deeper insight into EFL/ESL teaching. Our TEFL courses are offered at different levels for those who are interested in teaching English abroad and build an exciting career in the field of TEFL/TESOL. The trainees gain a thorough understanding of TEFL which gives them the confidence to teach anywhere around the world and get familiar with the guidelines about teaching kids as well as adults which boost their professional teaching career. The progress of the trainees is closely monitored throughout the course followed by a detailed assessment by the skilled trainers/tutors of ACT.

## PICK ANY COURSE

We, at Asian College of Teachers have designed a broad range of online TEFL courses: -

- ✓ 120-hour Certificate in TEFL is of 4-month duration
- ✓ 220-hour Diploma in TEFL is of 8-month duration
- ✓ 280-hour Advanced Diploma in TEFL is of 12-month duration
- ✓ 400-hour Post Graduate Diploma in TEFL is of 18-month duration
- ✓ 500-hour Advanced Post Graduate Diploma in TEFL is of 20-month duration

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# TEFL COURSE



The CPD Certification Service UK certified courses are internationally recognized and will provide trainees with an extra edge when it comes to bagging better teaching jobs across the globe. The courses offer enough flexibility and can be pursued from any corner of the globe in either online or distance mode. The courses equip the teachers with the current methodologies and the latest skills and help to bring in the creativity and innovation in their teaching in a constructive environment.

Asian College of Teachers also conducts 3-week TEFL in-class courses in different locations in India and in Bangkok, Thailand. Students can also opt for 3-week live online TEFL course which the students can participate from any corner of the globe.

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## COURSE DURATION: 4 MONTHS

### COURSE OVERVIEW

The program is aimed to develop and enhance the administrative skills of teachers as they move out of their specific domains and take up management roles. It has been specifically designed for those interested in or already associated with the administrative division of educational institutions.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

**PHASE 1:** Components of Educational Administration

**PHASE 2:** Human relations in Educational Administration

**PHASE 3:** Educational Supervision

**PHASE 4:** Decision Making in Educational Administration

**PHASE 5:** Curriculum Issues in Administration

# CERTIFICATE IN EDUCATIONAL ADMINISTRATION AND MANAGEMENT



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## COURSE DURATION: 8 MONTHS

### COURSE OVERVIEW

The Diploma in Educational Administration and Management program is a specially designed and detailed course focused on developing and boosting the administrative skills of educators willing to venture beyond their specific domain and embrace more significant roles.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

**PHASE 1:** Components of Educational Administration

**PHASE 2:** Educational Leadership

**PHASE 3:** Human relations in Educational Administration

**PHASE 4:** Crises and Disaster Management

**PHASE 5:** Educational Supervision

**PHASE 6:** Decision Making in Educational Administration

**PHASE 7:** Curriculum Issues in Administration

**PHASE 8:** Evaluation of Teaching and Learning

**PHASE 9:** Training Centre Management

# DIPLOMA IN EDUCATIONAL ADMINISTRATION AND MANAGEMENT



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## COURSE DURATION: 12 MONTHS

### COURSE OVERVIEW

The Post Graduate Diploma in Educational Administration and Management program has been designed and developed particularly for individuals willing to secure positions in the administrative divisions of educational institutions. The course provides the knowledge requisite to smooth functioning of an institution and their proper management by bringing together the various different available resources.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

- Unit 1 :** Introduction to School Management
- Unit 2:** Management Approaches and Decision Making
- Unit 3:** Resource Management
- Unit 4:** Financial Management
- Unit 5:** Physical Infrastructure
- Unit 6:** Classroom Management
- Unit 7:** The School Head
- Unit 8:** The Teacher

# POST GRADUATE DIPLOMA IN EDUCATIONAL ADMINISTRATION AND MANAGEMENT



- Unit 9:** Student Management
- Unit 10:** Co-curricular Activity
- Unit 11:** Time Table
- Unit 12:** School Records and Registers
- Unit 13:** Supervision and Inspection
- Unit 14:** Institutional Planning
- Unit 15:** Parent Involvement

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## COURSE DURATION: 4 MONTHS

### COURSE OVERVIEW

A concise program, throwing light on the basic aspects of Special Education to aid willing individuals gain knowledge regarding teaching learners with special needs. It has been designed and developed for both aspiring and working teachers and professionals keen to be associated with the teaching children with special needs.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

#### ADHD

- ADHD Phase 1: Understanding students
- ADHD Phase 2: Diagnostic Process
- ADHD Phase 3: Are they putting in the Effort?
- ADHD Phase 4: ADHD and Brain Activation
- ADHD Phase 5: ADHD and Activity Level

#### Autism

- AUTISM Phase 1: Meet Autistic Students
- AUTISM Phase 2: Understand the common characteristics of HFA/AS
- AUTISM Phase 3: Discover how your students think
- AUTISM Phase 4: Nurture students' social skills
- AUTISM Phase 5: Encourage language reciprocity

# CERTIFICATE IN SEN



#### Learning Disabilities

- LD Phase 1: Understanding Learning Disabilities
- LD Phase 2: Identifying Students with LDs
- LD Phase 3: Making sense of the IEPs
- LD Phase 4: Understanding Service Locations
- LD Phase 5: Learning the Right Teaching Strategies

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## COURSE DURATION: 8 MONTHS

### COURSE OVERVIEW

The Diploma course prepares an aspirant or a working teacher to identify learning disorders in children within an inclusive classroom setting. The course goes on to explain the symptoms in a lucid manner and help develop key skills and expertise to manage diverse learners. A complete and detailed knowledge on Learning Disabilities, ADHD and Autism comprise of the curriculum which will provide individuals with a solid grounding in these areas.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

#### ADHD

- ADHD Phase 1: Understanding students
- ADHD Phase 2: Diagnostic Process
- ADHD Phase 3: Are they putting in the Effort?
- ADHD Phase 4: ADHD and Brain Activation
- ADHD Phase 5: ADHD and Activity Level
- ADHD Phase 6: Role of Parents
- ADHD Phase 7: Clinical Diagnosis of ADHD
- ADHD Phase 8: Down Syndrome Autism

# DIPLOMA IN SEN

#### Down Syndrome

- Down Syndrome: Definition and History
- Identifying Down Syndrome in Children
- Causes and Complications of Down Syndrome
- Teaching Children with Down Syndrome
- Inclusive Education for Children with Down Syndrome

#### Autism

- AUTISM Phase 1: Meet Autistic Students
- AUTISM Phase 2: Understand the common characteristics of HFA/AS
- AUTISM Phase 3: Discover how your students think
- AUTISM Phase 4: Nurture students' social skills
- AUTISM Phase 5: Encourage language reciprocity
- AUTISM Phase 6: Autism and Inclusive Education
- AUTISM Phase 7: Transition from Adolescence to Adulthood
- AUTISM Phase 8:
  - a. Asperger's Syndrome
  - b. Fragile X Syndrome
  - c. High Functioning Autism

#### Learning Disabilities

- LD Phase 1: Understanding Learning Disabilities
- LD Phase 2: Identifying Students with LDs
- LD Phase 3: Making sense of the IEPs
- LD Phase 4: Understanding Service Locations
- LD Phase 5: Learning the Right Teaching Strategies
- LD Phase 6: Learning Strategies and Assessment Techniques for Students with Learning Disabilities
- LD Phase 7: Dyslexia
- LD Phase 8: Dysgraphia and Dyscalculia



## COURSE DURATION: 12 MONTHS

### COURSE OVERVIEW

An advanced level in Special Education offered by Asian College of Teachers designed for individuals willing to be associated with the field of SEN. The course concentrates on aspects of the identification of symptoms related to Learning Disabilities, ADHD and Autism; comprising of a curriculum which will provide a solid grounding in these areas. Post Graduate Diploma course also includes a CACHE endorsed online course – Recognising and Supporting Children with Special Needs.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

#### ADHD

- ADHD Phase 1: Understanding students
- ADHD Phase 2: Diagnostic Process
- ADHD Phase 3: Are they putting in the Effort?
- ADHD Phase 4: ADHD and Brain Activation
- ADHD Phase 5: ADHD and Activity Level
- ADHD Phase 6: Role of Parents
- ADHD Phase 7: Clinical Diagnosis of ADHD
- ADHD Phase 8: Down Syndrome Autism
- ADHD Phase 9: Role of Teacher and Parents for Supporting Children with ADHD

# POST GRADUATE DIPLOMA IN SEN

#### Down Syndrome

- Down Syndrome: Definition and History
- Identifying Down Syndrome in Children
- Causes and Complications of Down Syndrome
- Teaching Children with Down Syndrome
- Inclusive Education for Children with Down Syndrome

#### Autism

- AUTISM Phase 1: Meet Autistic Students
- AUTISM Phase 2: Understand the common characteristics of HFA/AS
- AUTISM Phase 3: Discover how your students think
- AUTISM Phase 4: Nurture students' social skills
- AUTISM Phase 5: Encourage language reciprocity
- AUTISM Phase 6: Autism and Inclusive Education
- AUTISM Phase 7: Transition from Adolescence to Adulthood
- AUTISM Phase 8:
  - a. Asperger's Syndrome
  - b. Fragile X Syndrome
  - c. High Functioning Autism
- AUTISM Phase 9: Types of Play Skills for Autistic Learners

## COURSE CURRICULUM

### Learning Disabilities

LD Phase 1: Understanding Learning Disabilities

LD Phase 2: Identifying Students with LDs

LD Phase 3: Making sense of the IEPs

LD Phase 4: Understanding Service Locations

LD Phase 5: Learning the Right Teaching Strategies

LD Phase 6: Learning Strategies and Assessment  
Techniques for Students with Learning Disabilities

LD Phase 7: Dyslexia

LD Phase 8: Dysgraphia and Dyscalculia

LD Phase 9: Language Processing Disorder

# POST GRADUATE DIPLOMA IN SEN





## COURSE DURATION: 6 MONTHS

### COURSE OVERVIEW

This online course is aimed at teachers with the potential to become a counsellor. The certification is the perfect addition to their existing teaching qualification. The course prepares individuals from a varied background to excel in the field of teaching. One can choose to take it up as a part of continuing education as you learn the art of handling new-age classrooms.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

**Phase 1:** Teaching and Counselling – Changing role of the Teacher

**Phase 2:** Introduction to the Different Schools of Psychology

**Phase 3:** Introduction to Counselling Skills

**Phase 4:** Multicultural Counselling Approaches

**Phase 5:** Role of Family in Counselling

**Phase 6:** Class-room Behavioural Psychology

**Phase 7:** Classroom Management

**Phase 8:** Goal of Counselling

## CERTIFICATE IN COUNSELLING COURSE FOR TEACHERS



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## COURSE DURATION: 8 MONTHS

### COURSE OVERVIEW

The online Diploma in Counselling Course for Teachers is a professional course and has been exclusively developed for both aspiring and working teachers. The course caters to educators willing to reach greater heights. Individuals willing to give their career a solid start can also seek to pursue the course which comprises of varied aspects and approaches of counselling.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

- Phase 1: Teaching and Counselling – Changing role of the Teacher
- Phase 2: Introduction to the Different Schools of Psychology
- Phase 3: Introduction to Counselling Skills
- Phase 4: Multicultural Counselling Approaches
- Phase 5: Role of Family in Counselling
- Phase 6: Classroom Behavioural Psychology
- Phase 7: Classroom Management
- Phase 8: Goal of Counselling
- Phase 9: Therapeutic Role of the Teacher
- Phase 10: Partnership and Collaborations
- Phase 11: Educational Counselling
- Phase 12: Understanding Counselling for Teachers

## DIPLOMA IN COUNSELLING COURSE FOR TEACHERS



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## COURSE DURATION: 12 MONTHS

### COURSE OVERVIEW

Post Graduate Diploma in Counselling Course for Teachers is an advanced course aimed at acquainting teachers with detailed knowledge in counselling learners and managing classrooms better. It will provide the idea of the changing role of the teacher and the varied skills required to grasp to provide a safe and supportive learning environment to the students.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

**Phase 1:** Teaching and Counselling – Changing role of the Teacher

**Phase 2:** Introduction to the Different Schools of Psychology

**Phase 3:** Introduction to Counselling Skills

**Phase 4:** Multicultural Counselling Approaches

**Phase 5:** Role of Family in Counselling

**Phase 6:** Classroom Behavioural Psychology

**Phase 7:** Classroom Management

**Phase 8:** Goal of Counselling

**Phase 9:** Therapeutic Role of the Teacher

# POST GRADUATE DIPLOMA IN COUNSELLING COURSE FOR TEACHERS



**Phase 10:** Partnership and Collaborations

**Phase 11:** Educational Counselling

**Phase 12:** Understanding Counselling for Teachers

**Phase 13:** Helping with stress

**Phase 14:** Managing Crisis

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## COURSE DURATION: 2/3 MONTHS

### COURSE OVERVIEW

Virtual Online Teaching course is appropriate for both aspiring and in-service teachers keen to get acquainted with detailed knowledge on online learning and master the skills to conduct effective and engaging online classes for your learners. The course is available in online mode at two levels – Certificate and Diploma. Certificate & Diploma online courses comprises a detailed curriculum on varied aspects of virtual learning. The online courses offer comfort & flexibility and the learners can access course of study from anywhere. You can use the support available from the accomplished ACT tutors and useful resource materials to conveniently complete the course.

### COURSE CERTIFICATION

The trainees will be awarded a globally recognized certificate from Asian College of Teachers (ACT), accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC) and Education Quality Accreditation Commission (EQAC).

### COURSE CURRICULUM

#### Certificate Course

- Phase 1: Introduction & Objective
- Phase 2: Making the move to Online & Virtual Classroom
- Phase 3: Prepare your learners to thrive in the Virtual Classroom
- Phase 4: Selecting Technology for Virtual Training
- Phase 5: Designing for Online Classroom & Online learning
- Phase 6: Developing an Online Course

## VIRTUAL ONLINE TEACHING (VOLT)

- Phase 7: Developing Activities for Virtual Training
- Phase 8: Virtual Training – Significance, Models and Preparation of Course Materials
- Phase 9: Creating Visuals for Virtual Presentations
- Phase 10: Delivering Virtual Presentations
- Phase 11: Designing and Developing Blended Learning

#### Diploma Course

- Phase 1: Introduction & Objective
- Phase 2: Making the move to Online & Virtual Classroom
- Phase 3: Prepare your learners to thrive in the Virtual Classroom
- Phase 4: Selecting Technology for Virtual Training
- Phase 5: Designing for Online Classroom & Online learning
- Phase 6: Developing an Online Course
- Phase 7: Developing Activities for Virtual Training
- Phase 8: Virtual Training – Significance, Models and Preparation of Course Materials
- Phase 9: Creating Visuals for Virtual Presentations
- Phase 10: Delivering Virtual Presentations
- Phase 11: Designing and Developing Blended Learning
- Phase 12: Introduction to Mobile Devices and M-Learning
- Phase 13: Education Theories and M-Learning
- Phase 14: Assessing and Selecting the Right M-Learning Apps and LMS
- Phase 15: M-Learning and Assessment and Evaluation
- Phase 16: M-Learning in an Organizational Context
- Phase 17: Cultural Aspects and Infrastructural Requirements for M-Learning
- Phase 18: Using M-Learning for Assessments

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## ACCREDITATIONS



### ACCREDITATION SERVICE FOR INTERNATIONAL SCHOOLS, COLLEGES AND UNIVERSITIES (ASIC)

ACT is accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC). The College has earned Premier status with ASIC for its commendable areas of operation. ASIC is recognised by UKVI in UK and is a full member of The International Network for Quality Assurance Agencies in Higher Education (INQAAHE), a member of the BQF (British Quality Foundation) and are institutional members of EDEN (European Distance and E-Learning Network).



### INTERNATIONAL ASSOCIATION FOR QUALITY ASSURANCE IN HIGHER EDUCATION

ALL ACT courses are accredited by International Association for Quality Assurance in Higher Education (QAHE).



### CPD CERTIFICATION SERVICE UK

The globally renowned CPD Certification Service UK has certified Teaching Training, TEFL, Education Management, Special Educational Needs (SEN), TTT courses of Asian College of Teachers (ACT) as conforming to continuing professional development principles and benchmarks as per CPD guidelines.



### EDUCATION QUALITY ACCREDITATION COMMISSION (EQAC)

The prestigious EQAC - Education Quality Accreditation Commission has accredited Asian College of Teachers (ACT) that has met all the standards set by this Commission.



### BSI CERTIFICATE OF REGISTRATION

The globally renowned CPD Certification Service UK has certified Teaching Training, TEFL, Education Management, Special Educational Needs (SEN), TTT courses of Asian College of Teachers (ACT) as conforming to continuing professional development principles and benchmarks as per CPD guidelines.



### TESOL CANADA

ACT TEFL Courses are accredited by TESOL Canada, internationally recognized by Canadian Second Language Teachers Association CLTA, United States Distance Learning Association USDLA, TESOL USA, TESOL Quebec, Chartered College of Teachers U.K, Association of Accrediting Agencies of Canada AAAC, International Council for Open & Distance Education ICDE, International TEFL Association IATEFL, Ministry of Canadian Heritage & Culture - Language Portal of Canada, Ministry of Employment, Canada - Emploi Quebec # 0059212.

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## COLLABORATIONS / PARTNERSHIPS



### EUROPEAN INTERNATIONAL UNIVERSITY (EIU-PARIS)

ACT has academic collaboration with the European International University (EIU) – Paris, a private, independent higher education provider. All programs and services provided by EIU are internationally benchmarked through the audit and quality assurance processes, carried out by both the Ministry of Higher Education, France, as well as ASIC, U.K., on a regular basis.



### MICROSOFT

Asian College of Teachers (ACT), the leader in teacher education in Asia in collaboration with Microsoft, offers Microsoft Certified Educator program which is a professional development program that aims to connect the gap between technology skills and innovative teaching among the 21st century teaching fraternity.



### EUROPASS

Asian College of Teachers (ACT), the award-winning teacher education leader in Asia has forged a prestigious academic partnership with Europass, the largest provider of Teacher Training Courses in Europe, to offer a range of internationally recognized teacher training programs in varied modes of learning.

## MEMBERSHIPS



### CPD MEMBERSHIP SERVICE UK

Asian College of Teachers is a member of CPD Certification Service in UK, established in 1996 as the leading independent CPD accreditation institution operating across industry sectors to complement the Continuing Professional Development policies of professional institutes and academic bodies.



### AMERICAN COUNCIL ON THE TEACHING OF FOREIGN LANGUAGES (ACTFL)

Asian College of Teachers is a member of ACTFL - American Council on the Teaching of Foreign Languages, a membership organization of more than 13,000 language educators and administrators from elementary through graduate education, as well as government and industry.



### INTERNATIONAL ASSOCIATION OF TEACHERS OF ENGLISH AS A FOREIGN LANGUAGE (IATEFL)

ACT is now an institutional member of IATEFL or International Association of Teachers of English as a Foreign Language (Membership Number 32935) which is a global professional membership association and a UK registered charity that acts as a community.



### INTERNATIONAL ASSOCIATION OF SPECIAL EDUCATION (IASE)

Asian College of Teachers is an institutional member of International Association of Special Education (IASE), an organisation that promotes awareness and understanding of issues and developments related to the education and welfare of individuals with special needs throughout the world.

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## MEMBERSHIPS



### MONTESSORI EUROPE (ME)

ACT is an institutional member of Montessori Europe, an organization working for networking, collaboration, exchange, to provide mutual support, create synergies and increase motivation for Montessori educators and institutions.



### ALL INDIA COUNCIL OF EDUCATION (AICE)

Asian College of Teachers (ACT) has now become Organizational Member of All India Council of Education (AICE), India's leading recognised professional society which is registered with Govt. of India as a non-profit organization of higher learning.



### THE NATIONAL ASSOCIATION OF SPECIAL EDUCATION TEACHERS (NASSET)

Asian College of Teachers (ACT) is now a proud member of The National Association of Special Education Teachers (NASSET) which is the only national membership organization dedicated solely to meeting the needs of special education teachers and those preparing to venture into the field of special education teaching.



### CHILDHOOD EDUCATION INTERNATIONAL (CEI)

Asian College of Teachers (ACT) is an organizational member of Childhood Education International (CEI) comprising specialists in over 35 nations seeking innovative solutions to education challenges by providing professional development opportunities, technical assistance, and consultation services around the world.



### EUROPEAN ASSOCIATION FOR INTERNATIONAL EDUCATION (EAIE)

Asian College of Teachers (ACT), leading teacher education in Asia, is a proud member of European Association for International Education (EAIE).



### INTERNATIONAL ASSOCIATION FOR LANGUAGE LEARNING TECHNOLOGY (IALLT)

Asian College of Teachers (ACT) is a member of the International Association for Language Learning Technology (IALLT) - a professional organization that provides leadership in the integration of instructional technology into the foreign language classroom based in the United States.

## ENDORSEMENT



### NCC EDUCATION UK

NCC Education, an awarding organisation and a global provider of British education, endorses the courses of Asian College of Teachers (ACT).

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